



OFFICE OF THE REGISTRAR
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. *RD0/951/23*

Date: *10/10/2023*

ORDER

Sri Sadhu Thakur, Office Attendant (SG-II), presently attached to the Compound Section, has been assigned the official work i.e. keys holding, requisition and issuance of cleaning materials, maintenance of stock register, requisition of petrol and others, in addition to his normal duties in this section.

This is issued with the approval of the competent authority.

Sd/-
(Dr. H. P. Sharma)
Registrar (Acting)

Copy forwarded for information and necessary action to:

1. Office of the Director
2. All Deans/Heads of the Departments/Schools/Centres
3. Sri Sadhu Thakur, Office Attendant (SG-II), Compound Section
4. Joint Registrar (Finance)
5. Superintending Engineer (Acting)
6. Assistant Registrar (Admin.)
7. Assistant Registrar (Estate & Compound)
8. IA
9. File Copy
10. Record Section
11. Institute Website

[Signature] *10/10/2023*
(Dr. H. P. Sharma)
Registrar (Acting)